# **Home Bay**

# Moving Out Checklist

### 1. Declutter

Donate or sell anything you don't need to bring with you. The less you have, the less your move will cost.

# □ 2. Make a budget and compare quotes

Figure out how much you want to spend on your move. Get guotes from at least three moving companies to compare.



# 3. Book a mover or truck rental

Book at least a month in advance, if possible.

# □ 4. Figure out a labeling and packing system

Label and pack one box and one room at a time based on the contents and which room it should be placed in.

# 5. Organize your documents

Keep all your important documents, including moving contracts and policies, in a folder. Bring the folder with you when you move.

# 6. Change your address

Update your address with USPS to get your mail forwarded.



### □ 7. Cancel your utilities

Call your service provider and set a date to end the service.

# 8. Deep clean

If you're renting, clean up the place before you leave so you get your deposit back.

Learn more about moving out at https://www.homebay.com/moving/moving-checklist.

# **Home Bay**

# **Moving In Checklist**

# □ 1. Set up utilities

Call your new utility providers to set up your utilities.

# □ 2. Deep clean

Clean your new space before you start unpacking.

# □ 3. Make a project wishlist

Take inventory of your new space and fix anything now that might be harder to fix once you unpack.

# $\Box$ 4. Unpack and organize by room

Unpack the rooms from most used to least used.

# $\Box$ 5. Change your locks

Change all the locks and keypad codes to keep your new home safe.

Learn more about moving in at https://www.homebay.com/moving/moving-checklist.